

**2016 Senior Non-Check National Championships  
Events Manual  
Version 1.4**



**New Zealand Ice Hockey Federation**

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New Zealand Ice Hockey Federation  
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# 2016 Senior Non-Check National Championships Events Manual

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## **Part 1: General Information & Administration**

The purpose of the SNC National Championships is to create a national competition for the Senior Non-Check grade. The tournament is to be run in good faith in the spirit of the game. The tournament is to also have a social element, and is open to all NZIHF registered players who meet the eligibility criteria.

### **1.1 NZIHF Contact Details**

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Authorization of the organization  
Jonathan Albright  
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### **1.2 Terminology Used in this Document**

Acronyms: The following acronyms are used throughout this document:

- NZIHF: New Zealand Ice Hockey Federation
- IHF: International Ice Hockey Federation
- NZIHL: New Zealand Ice Hockey League
- AIHA: Auckland Ice Hockey Association
- CIHA: Canterbury Ice Hockey Association
- SIHL: Southern Ice Hockey League
- SPARC: Sports and Recreation New Zealand
- NCAP: National Coaching Accreditation Programme
- NPDP: National Player Development Programme
- NCC: National Coaching Coordinator
- NSO: National Sporting Organization

### **1.3 Overview of the Document**

The purpose of this document is to outline the procedures, responsibilities and tasks associated with the successful running of a regular Senior Non-Check National Championship Tournament. The document is one of six Events Manuals produced by the NZIHF; the others being the NZIHL Events Manual, the NZIHF National Championship Events Manual, the U16 & NZU20 NZJEL Events Manual, the Women's National League Manual and the Visiting International Teams Events Manual.

### **1.4 General Guidelines**

Applications will be called for from all NZIHF regional associations, at the time of the current Championships, to host the National SNC Championships for the following year. Invitations will then be sent out to all teams and associations to take part, before December of each year. The event shall be run as per the format detailed in this manual and shall be held in June, July or August.

Players must be full financial members of the NZIHF to be eligible to compete at the SNC National Championships. They must be registered members of their Regional Association and have no outstanding debts with the NZIHF.

## **Part 2: Team Member Eligibility for SNC National Championships**

### **2.1 General**

The SNC National Championships are open to all regional member players of the NZIHF and any number of teams from one member Association may be entered. If, however, more teams are entered than the host can cope with, then the host and/or organizer will have the right to ballot out teams.

All teams are to notify the host or organizer of the number of teams they intend on entering twenty (20) weeks prior to the start of the tournament, along with a non-refundable deposit of \$500.00NZD. However, any teams balloted out will have their deposit refunded.

To be eligible to play in the SNC National Championships, players must abide by the following:

1. Must not have played in the NZIHL and/or NZMIHL and/or NZJIHL and/or NZWIHL and/or NZPIHL during the current season.
2. Must be 16 years of age or older at 1 January in the year of the competition.

Players may be male or female.

### **2.2 Registration**

For all NZIHF events, only players registered with the NZIHF through their affiliation with the regional member associations for that current year are eligible to compete.

### **2.3 Age requirements**

The player must be 16 years or older at 1 January in the year of the competition.

## **Part 3: Host Region Responsibilities**

### **3.1 Event Committee**

The host and/or NZIHF will set up an Event Committee and/or Tournament Directorate to organize the competition and must make every endeavor to help organise accommodation and transport for any of the visiting teams and on-ice officials should they require it.

The Event Committee will be responsible for booking and paying for ice time. A budget for the event must be prepared and presented to the NZIHF for approval.

Two copies of the Event Programme are to be sent to the NZIHF General Secretary.

The host / organizer, in conjunction with the NZIHF shall be responsible for applying for funding to offset expenses such as ice time and referees accommodation, this to form part of the budget.

### **3.2 Event Fees**

The Event Fee will be paid by each competing club 90 days before the start of the competition, and shall cover:

1. Ice time
2. On-ice officials fees
3. Medallions with ribbons
4. Presentation Pucks
5. Medical Personnel
6. Game pucks
7. Program production and printing
8. Transport and accommodation costs for 2 designated on-ice officials from each region, as nominated by the NZIHF Referee in Chief
9. Any other costs associated with running the tournament are the host region's responsibility

### **3.3 TRIM Briefing**

The hosting committee will organize a TRIM briefing to take place at least 2 hours prior to the first game. TRIM stands for Team, Rule, Information Meeting and involves the organizers, managers, coaches, officials and supervisors and is used to explain guidelines that on-ice officials will apply during the tournament. The Agenda for TRIM meeting is included in Appendix 1.

If time restraints do not permit a TRIM meeting, all teams must be advised, in writing, ten (10) days prior to the Championships, of the NZIHF requirements regarding equipment, payment of final team fee, non clashing team colours, return of trophies, etc.

### **3.4 Game Officials Fees**

The after tax fees to be paid to referees is \$20 per game and linesman \$15 per game. Payment to Scorer and Time Keeper is \$10 per game. The rates are based on a standard SNC 60 minute game.

### **3.5 Player Duty**

All teams are responsible for providing goal judges and will be advised of this when the game draw is finalized.

### **3.6 Disciplinary Committee**

The Event Committee will, before the start of the event, set up a Disciplinary Committee, comprising of a Convenor and three registered NZIHF members. Details of how Disciplinary Hearings will be conducted are found in the NZIHF document Disciplinary Rules and Appeals.

### **3.7 Trophies/Awards to be Presented**

A Winners Trophy shall be awarded for the first placed team.

Gold Medals shall be awarded to the first placed team (one for each player and officials).

Silver Medals shall be awarded to the second placed team (one for each player and officials).

Bronze Medals shall be awarded to the third placed team (one for each player and officials).

Pucks shall be awarded to the MVP, Best Forward, Best Defence and Best Goaltender for the tournament, inscribed with:

- a. Description of the Award
- b. NZIHF Logo
- c. SNC National Championships
- d. Location of the Tournament
- e. Year

A tournament 'All Stars' team shall be named.

Trophies are to be held under security by the team of the winning player or team. It is the responsibility of the Team Manager from each team to track down trophies and return them to the TRIM meeting.

All trophies, pucks, medals and ribbons will be supplied at cost by the NZIHF to the host committee who will budget for the costs in the tournament fee.

Awards are to be recorded on NZIHF Awards Selection Sheet, Appendix 5.

### **3.8 Prize Giving Selections**

Selection of those players to receive awards shall be decided by the Tournament Directorate as appointed by the NZIHF, with nominations from the team captains and/or coaches together with the Chief Referee as appointed by the NZIHF. These nominations will be collated and finalized before the medal ceremony.

### **3.9 Game Conditions**

#### **3.9.1 Game Duration**

All games in these competitions are to be of:

- 4 minute warm up
- Period 1: 15 minutes running time
- Period 2: 15 minutes running time
- Period 3: 15 minutes running time.
- 2 minutes in between each period.
- Each team will be allowed to take 1 time out each. This will stop the game clock for 30 seconds.

All games are to be completed within a 1 hour time slot. An NZIHF approved Run Sheet is provided in Appendix 2: Pre Game Count Down & Game Flow Details.

If, for whatever reason, there is not enough ice time available to complete a game (within the predicted ice time available) the breaks between periods may be reduced to the shortest time possible. This is to be determined by the Game Referee and Tournament Directorate. Should this still not leave enough time to complete the

game, the last period shall be played with a reduced time. The referee is to advise the player benches and score bench between the second and third period.

Four copies of the score sheet for all games shall be made by the tournament organizer – one copy for each of the competition teams and one copy for the NZIHF. The NZIHF copy, along with the NZIHF Event Report Form, shall be sent directly to the NZIHF General Secretary, as soon as possible after the Championship. A sample NZIHF approved Game Sheet is provided in Appendix 3: NZIHF Game Sheet.

### **3.9.2 Game Officials**

All games shall be officiated by a referee and two linesmen on ice, with two goal judges (if possible), a timekeeper and a scorer off-ice. The NZIHF Referee-in-Chief or his nominee shall be available to officiate at the competition and shall be in charge of all on-ice officials actively involved in the games. All payments to the officials shall be the responsibility of the Event Committee and/or Tournament Directorate and should be made before the final game of the tournament. The off-ice expenses of the Referee-in-Chief or his nominee will be met by the NZIHF. The on-ice officials are to be rostered by the NZIHF Referee-in-Chief or his nominated delegate.

All on-ice officials taking part in NZIHF events must be currently registered members of the NZIHF, and certified with a minimum Level 1.

The Event Committee and/or Tournament Directorate shall make the decision as to whether suitably qualified First Aiders should be in attendance on site, or within easy phoning contact, and any costs associated shall be part of the Event Fee.

### **3.9.3 Ice Resurfacing**

Ice will be resurfaced in between each game.

### **3.9.4 Competition Format for Championships**

The game format shall be determined by the TRIM meeting. The Event Committee / Tournament Directorate should endeavor to publish the tournament format up to sixteen (16) weeks prior to the tournament

If the number of teams results in teams playing back to back games, a thirty (30) minute rest break shall be scheduled.

#### **3.9.4.1 Awarding of Points**

- Win: 2 points
- Draw: 1 point
- Loss: 0 points

#### **3.9.4.2 Final Placing Determination**

To determine the final placing of the teams in this competition, the team with the highest points earned at the culmination of the round robin shall be named as National Champion.

In case of equality of points for two or more teams the final ranking shall be determined by following IIHF Bylaw 611 as follows:

1. Where two or more teams have equal points, their positions will be determined by the results of the games played between such teams.
2. If point equality from mutual games of all such teams still exists, then the goal system shall be applied as goal differential in games played between the tied teams. The team with the greater positive surplus shall take precedence. If teams are also equal on goal difference, the team with the greater number of goals for shall take precedence.
3. If equality still exists, then the goal system as above shall be applied to the whole tournament.

If time permits and the Event Committee / Tournament Directorate prefers, a finals game may be played between the two teams with the highest points.

### **3.9.5 Safety Equipment**

Under-18 is defined for 2016 as players born in 1998 and later.

The IIHF rules regarding safety shall apply as given below, i.e. rule numbers:

#### **223: Players Helmet**

During the game and pre-game warm up, all players must wear a hockey helmet that meets approved international standards, with chinstrap properly fastened.

A helmet shall be worn so that the lower edge of the helmet is not more than one finger-width above the eyebrows, and there should only be room between the strap and the chin to insert one finger.

#### **224: Players Visor**

Players in the SNC Championship Tournament shall wear, as a minimum, a visor that meets approved international standards. The visor shall extend down to cover the lower edge of the nose.

#### **224-d: Women Wearing Full Face Masks**

Full face masks, which meet approved international standards, shall be worn by all women ice hockey players.

#### **224-e: Under-18 Category and Younger Wearing Full Face Masks**

Players and goalkeepers in the category Under-18 years and younger must wear a full face mask which meets approved international standards.

#### **226-b: Under-18 Category and Younger Wearing Neck and Throat Protectors**

Players and goalkeepers in the category Under-18 years and younger must wear a neck and throat protector which meets approved international standards.

#### **555: Mouth Guards**

The wearing of a mouth guard is recommended for all grades at the NZIHF National Championships.

#### **Concussions**

Any player who suffers a concussion, will have a mandatory, minimum 21 day stand-down, or have a doctor's clearance to resume playing.



### **3.9.6 Body Contact**

This competition will be non-checking.

### **3.9.7 Disciplinary Matters**

All disciplinary issues are to be heard by the Disciplinary Committee. The New Zealand Ice Hockey Federation Disciplinary and Appeals Rules are to apply in the current published version.

This Committee will meet at the earliest possible time following a notifiable infraction, (before the next game involving the team) or any other serious incident that warrants a decision by the Disciplinary Committee. Reports from the Game Referee are to be written. The Disciplinary Committee Chairman is to notify the NZIHF General Secretary of any action taken.

Any suspensions received during the championship will be served at that championship. If a suspension happens in the last game of the championship it is up to the home association of that player concerned, to deal with the player and ensure the suspension is served. The tournament committee is to notify the home association to the suspension can be served.

Match penalties result in an automatic disciplinary hearing. Refer to specific disciplinary section in the NZIHF Disciplinary and Appeals Rules are to apply in the current published version.

### **3.10 Tournament Photos**

The tournament host may organize a local photographer to photograph each team prior to their first game or at a time that suits best during the tournament. The photographs are then to be offered to the participating teams at a reasonable cost and are not part of the tournament fee.

## **Part 4: Team Responsibilities**

### **4.1 Team List**

Each participating team shall supply a Team List to the Organizing Committee / Tournament Directorate at least 14 days prior to the start of the competition. This list is to include the names of Managers, Coaches and Players. The maximum number permitted on the Team List is 15 players and 2 goaltenders.

Each player on the list will be registered with the NZIHF by 30 June in the year of the championship through their home association. Team Lists will be checked against the NZIHF Registration List at the TRIM meeting.

Overseas born players are eligible to play in this championship as long as they have registered in their association as per the regulations listed above.

Team Sheets, including jersey numbers, and captains must be made available to the timekeepers 10 minutes before each game. Only players on the approved Team List are eligible to play in the competition. The maximum number of players to be dressed is 15 players plus 2 goaltenders. The minimum number in a team is 10 players plus 1 goalie. See Appendix 4 for a copy of the NZIHF Team Sheet.

#### **4.2 On-Ice Uniform**

Each participating team must supply two variations of their uniform, with matching socks. A light and a dark (home and away) version of their uniform is needed. All players must wear matching jerseys and socks (socks are an exception for goaltenders).



## Appendix 1

### Agenda for Team, Rules, Information Meeting NZIHF Team Rule Information Meeting (TRIM) Agenda

SNC National Championship Tournament at:

Date:

Time:

#### 1. Discussion of Rules used during the tournament: 2014-18 IIHF Official Rule Book Review

- a. Puck shot/thrown/batted out of the playing area
- b. Goaltender leaving the goal crease during icing situation
- c. New rules
- d. Face-off locations
- e. Throwing the stick
- f. Player/captain complaint
- g. Obscene gestures
- h. Cancellation of coincidental minor penalties after a goal
- i. Puck deflecting off a skate/kicked puck
- j. Protection of the goaltender
- k. Dangerous actions (checking to the head, checking from behind)
- l. Tripping (slew footing)
- m. Player conduct (diving, fisticuffs, roughing, communication)
- n. Protective/dangerous equipment

2. Payment of Tournament Fees: Fee as agreed by the Event Committee / Tournament Directorate, as per their budget, less the deposit already paid.

3. Team List Approval and Checking: As per the Events Manual.

4. Team Sheet: To the scorebench 10 minutes before the game starts as per the Events Manual.

5. Disciplinary: One member from each club as per Events Manual.

6. Playing Jerseys: Check colours do not clash.

7. Determine home team. Home team gets first choice of uniform colours.

8. Schedule: As per Events Manual; 15/15/15 minute running-time periods.

9. Dressing Room Protocols

10. Photos: Where and When

11. Prize Giving: Where, when, what and how. Trophies returned. Format for prize giving, as per Events Manual.

12. General Business

Appendix 2



Pre Game Count Down & Game Flow Details  
For 1 Hour ice time availability

The following is the game count down and game flow procedure for all NZIHF games at the SNC National Championship Tournament. All teams and the Event Committee / Tournament Directorate are requested to follow these procedures and the times to ensure that the pre-game activities and the game begins and follows the scheduled time.

All games listed below are expressed as minutes before and after the actual game is scheduled to begin.

The game flow cannot be accurately predicted but the guideline is to be outlined and followed.

Count Time	Activity
-4 minutes	2 minute pre-game warm up. Count down on clock begins. Both teams are on the ice. Captains greet team officials and shake hands
-1 minutes	Warm up finished. Teams go to player bench. Starting line stays on ice for game faceoff.
0 minutes	Game starts / Opening face off 1 <sup>st</sup> period
15 minutes	1 <sup>st</sup> period finished
17 minutes	Opening face off 2 <sup>nd</sup> period
32 minutes	2 <sup>nd</sup> period finished
34 minutes	Opening face off 3 <sup>rd</sup> period
49 minutes	Game ends
55 minutes	Teams shake hands and leave the ice



Appendix 4



New Zealand Ice Hockey Federation  
SNC National Championship Tournament

Held at:

On:

Awards Selections

Team Placings:

Gold:

Silver:

Bronze:

4<sup>th</sup>:

5<sup>th</sup>:

6<sup>th</sup>:

7<sup>th</sup>:

8<sup>th</sup>:

9<sup>th</sup>:

10<sup>th</sup>:

Tournament Awards:

Tournament MVP:

Best Forward:

Best Defence:

Best Goaltender:

Fair Play Award:

All Star Team

Forward:

Forward:

Forward:

Defence:

Defence:

Goaltender:



Appendix 5

New Zealand Ice Hockey Federation  
 SNC National Championship Tournament  
 Sample Draws

3 Team Draw

3 v 1  
 2 v 3  
 1 v 2

4 Team Draw

4 v 3 2 v 1  
 1 v 3 2 v 4  
 2 v 3 1 v 4

5 Team Draw

1 v 2 5 v 3  
 2 v 3 1 v 4  
 3 v 4 2 v 5  
 4 v 5 3 v 1  
 5 v 1 4 v 2

6 Team Draw

3 v 5 1 v 2 4 v 6  
 2 v 6 4 v 5 1 v 3  
 1 v 4 2 v 3 5 v 6  
 3 v 6 1 v 5 2 v 4  
 3 v 4 1 v 6 2 v 5

7 Team Draw

1 v 2 7 v 3 6 v 4  
 2 v 3 1 v 4 7 v 5  
 3 v 4 2 v 5 1 v 6  
 4 v 5 3 v 6 2 v 7  
 5 v 6 4 v 7 3 v 1  
 6 v 7 5 v 1 4 v 2  
 7 v 1 6 v 2 5 v 3

8 Team Draw

1 v 2 3 v 7 4 v 6 5 v 8  
 5 v 6 4 v 7 8 v 2 3 v 1  
 6 v 8 1 v 4 2 v 3 5 v 7  
 3 v 8 6 v 7 1 v 5 2 v 4  
 3 v 4 2 v 5 7 v 8 1 v 6  
 1 v 7 2 v 6 3 v 5 4 v 8  
 4 v 5 1 v 8 2 v 7 3 v 6

9 Team Draw

1 v 2 9 v 3 8 v 4 7 v 5  
 2 v 3 1 v 4 9 v 5 8 v 6  
 3 v 4 2 v 5 1 v 6 9 v 7  
 4 v 5 3 v 6 2 v 7 1 v 8  
 5 v 6 4 v 7 3 v 8 2 v 9  
 6 v 7 5 v 8 4 v 9 3 v 1  
 7 v 8 6 v 9 5 v 1 4 v 2  
 8 v 9 7 v 1 6 v 2 5 v 3  
 9 v 1 8 v 2 7 v 3 6 v 4

10 Team Draw

1 v 2 9 v 3 8 v 4 7 v 5 6 v 10  
 7 v 10 2 v 3 1 v 4 9 v 5 8 v 6  
 3 v 4 1 v 6 2 v 5 10 v 8 9 v 7  
 4 v 5 3 v 6 10 v 9 2 v 7 1 v 8  
 5 v 6 4 v 7 3 v 8 10 v 1 2 v 9  
 6 v 7 5 v 8 4 v 9 3 v 1 10 v 2  
 10 v 3 7 v 8 6 v 9 4 v 2 5 v 1  
 8 v 9 10 v 4 7 v 1 6 v 2 5 v 3  
 9 v 1 8 v 2 10 v 5 6 v 4 7 v 3

Appendix 6



Document History

Name	Date	Version	Changes
Jonathan Albright		1.1	Creation
Jonathan Albright	11 Sep 2015	1.2	Update for 2016
Paul Taillon	2 October 2015	1.3	Revisions & Clarification